

EXCELLENCE IN GLOBAL HIV NURSING AWARD

ELECTRONIC APPLICATION WORKSHEET

Dear nominator: This nomination application worksheet has been developed to assist you in successfully submitting the electronic application with the nominee. As the primary nominator, you are in the very best position to bring your candidate's knowledge, skills and abilities to life. While self-nomination is permitted, nominations by a colleague or mentor in collaboration with the nominee are encouraged. You may ask two (2) other persons to assist in developing the award application's narrative statements, but you will serve as the candidate's greatest supporter and primary nominator. You will be able to list fellow nominator's information on the electronic application.

This award is given every two years to honor an outstanding nurse living and working in a low or lower middle income country (per World Bank designation) who is doing exceptional work in promoting HIV nursing and supporting persons living with and affected by HIV. The nominee must be a current ANAC member. PLEASE check that membership is active.

The award winner will be provided assistance with travel, hotel accommodations and related expenses, if needed, as per ANAC's travel policy. ANAC office will coordinate travel with the award winner. The recipient of this award will be connected with 1-2 ANAC global HIV nursing mentors for guidance and support to further expand professional networks and capacity to enhance in-country leadership roles.

Helpful Hints:

- 1) Review the categories and provide as much detail as you can to support the most positive attributes of the candidate
- 2) Complete the narrative of each category in a word document so that it can be electronically "copied" and "pasted" into the free text areas of the ANAC electronic application.
- 3) **The electronic application must be completed in one sitting, so be sure to have all relevant documents ready to upload.** You are not able to save the application and return to it at another time. Please ensure that you have adequate time to complete the application in one sitting.
- 4) Documentation of the candidate's educational background and professional training and experience documented in a CV, resume or other summary document are required for this Excellence in Global HIV Award application and will be uploaded as part of the application.
- 5) To ensure that all categories of the application are addressed, we have included the rating tool that the global committee will use to score each applicant and select the recipient of the award.
- 6) If the candidate is selected by the global committee to receive this distinguished award, you will be asked to write a brief narrative for the ANAC awards program booklet.

Excellence in Global HIV Nursing Award Criteria

The recipient of this award will meet the following criteria. The candidate

- Is a licensed, practicing LPN or RN (Registered Nurse, Advanced Practice Registered Nurse, Clinical Nurse Specialist, Nurse Midwife or RN Equivalent in International Countries).
- Is an active member of ANAC
- Is highly competent, motivated, and strives to significantly improve the quality of evidence-based care provided to people with HIV disease,
- Is accomplished at providing unwavering, unconditional, and compassionate support to persons living with HIV disease and their family members and significant others.
- Has positively impacted their community or colleagues by promoting HIV nursing care and/or prevention
- Is inspirational, has gained support of peers &/or improved the working relationships with interdisciplinary teams

1. **Statement by the nominator.** State the reasons supporting your nomination, how you are aware of the nominee's attributes and contributions and any personal descriptive narrative or example that demonstrates the above criteria. If self-nomination, a letter of support describing candidate's qualities and experiences that reflect the above criteria is required. (2000 character limit)

The following descriptors are included in the electronic application:

a. Position/role description

Describe the nominee's current and recent professional roles, including paid, volunteer, community activities that demonstrate the above criteria. A CV or resume must be attached as part of the application and is not included in limit). (2000 character limit)

b. Skills and qualities: Commitment, contribution, innovation, creativity, collaboration and compassion

Describe how the nominee's leadership, knowledge and expertise, or communication skills have been utilized to improve the quality of HIV/AIDS services provided at the local, regional, national, or international level. Provide examples of the impact the nominee has had on nursing peers and other members of the healthcare team and the practice of HIV care within her/his facility, community, or country. Provide examples of the nominee's work and innovations in providing evidence-based, compassionate care to persons living with HIV, family members, and significant others. (2000 character limit)

c. Impact on local, national or international policies or practices

Describe the nominee's contribution to policies or practices which enhance HIV prevention, treatment and/or support services, at the facility level, regionally or nationally.

- d. **Candidate Statement:** The candidate should state their agreement to the nomination and describe their motivations for working as an HIV/AIDS nurse. (2000 character limit)

Excellence in Global HIV Nursing award

Rating Tool

Reviewer _____

Nominee _____

Recommendation:

_____ I recommend this applicant **SCORE:** _____

_____ I could support the recommendation of this applicant **RANK:** _____

_____ I do not recommend this applicant

*Please review the application/nomination portfolio and rate it by using the tool below. Place a **check mark** (✓) next to your chosen assessment in each of the nine items to be rated.*

*When you have completed the rating tool, **total the scores** by adding the numbers in parentheses to the left of your check mark. Place this total score in the space indicated at the top of this page.*

*If, after completing the scoring for all the applications/nominations, two or more receive the same highest total score, please **rank order** those applications to indicate which would be your first, second, third (and so on) choices for this award. Place your rank order in the space indicated at the top of this page.*

1. Overall contribution to professional nursing practice in the field of HIV/AIDS nursing, including provision of, or advocacy for, compassionate and skilled nursing care:

- (0) _____ no documented evidence
- (1) _____ average, or what was expected, based upon narrative
- (2) _____ evidence of significant contribution
- (3) _____ evidence of outstanding contribution

2. Candidate assumes a major leadership role in any of the following areas: clinical care, research, education, professional services or scholarly activities:

- (0) _____ no documented evidence
- (1) _____ average, or what was expected, based upon narrative
- (2) _____ evidence of significant professional leadership role
- (3) _____ evidence of outstanding professional leadership role

3. Creative or innovative contributions to HIV prevention , treatment or care:

- (0) _____ no documented evidence
- (1) _____ average, or what was expected, based upon narrative
- (2) _____ evidence of significant contributions

- (3) _____ evidence of outstanding contributions to the development of nursing in HIV care.
4. Impact on HIV policies or practices at the local, regional, national or international level:
- (0) _____ no documented evidence
(1) _____ average, or what was expected, based upon narrative
(2) _____ evidence of significant impact on HIV policies
(3) _____ evidence of outstanding impact on HIV policies
6. Impact on peers and other members of healthcare team:
- (0) _____ no documented evidence
(1) _____ average, or what was expected, based upon narrative
(2) _____ evidence of significant impact on peers
(3) _____ evidence of outstanding impact on peers
7. Quality of support for applicant's nomination as ANAC's "Global HIV Nursing Award," as evidenced in the narrative
- (0) _____ little evidence of support
(1) _____ average or what would typically be expected
(2) _____ more than average or typical support
(3) _____ enthusiastic and outstanding support